

Data Request Form

Request ID No:
(Office use only)

From (Full Address in BLOCK Letters)

To

The Deputy Director General of Meteorology
Regional Meteorological Centre, IMD,
New No.6, College Road, CHENNAI – 600 006
Phones: 91-044-28230091 / 92 Extn. 259/255
Email: metmds@bsnl.in / cs.rmc.chennai@gmail.com

Sir,

Sub: Request for supply of Meteorological Data – reg.

I/we request you to supply the following meteorological data for the purpose mentioned below.

- i) User Category (Central Govt./ State Govt./Private/ IMD:
Public Sector/Research Inst /Educational Inst/Others-specify):
- ii) Purpose for which data is required (Insurance/ :
Research (Educational)/Funded Projects/Others-specify) :
- iii) Parameters Required (Example, Daily Rainfall, :
Monthly Mean Temperature, Hourly RH etc) :
- iv) List of stations (Attach separate sheet, If required) :
- v) Period for which data is required (Example, :
Jan, 1991-Dec, 2005, Nov & Dec for 2001-05 etc) :
- vi) Data may be supplied on (Printout form/Floppy/CD/USB) :

Dated:

Signature of the applicant

Station:

Designation & Seal (for non-IMD users)

-----**Payment Details (for Office use)**-----

Amount: Rs.

DD/Cheque No:

Dated:

(Data Charges: Rs.

Service Tax: Rs.)

Drawn on (Name of the Bank & Branch):

Date of Receipt of Request:

Date of Despatch/Completion:

Signature of the officer I/C
Climatology Section

Signature of the Applicant
(At the time of receiving data, if collecting in-person)

C.S.File No: CS-() -

dated:

CERTIFICATE OF UNDERTAKING

1. Data supplied are exclusively for the use of Department/Organization/Institute /University only.
2. The data will be used only for the purpose for which it is supplied.
3. Data shall not be used for earning consultancy fee, honoraria etc.
4. These data shall not be passed into any other party or agency (India or Foreign) either in part or in full. If needed, prior approval will be taken from India Meteorological Department for the same under special circumstances.
5. Due acknowledgment shall be given to India Meteorological Department for the source of data in all reports/Publications, etc. made by us.
6. Data shall not be put on the Internet or any such Public domain.

Place:

Date:

Authorised Signatory
Department/University/Institution